

Education Policy

Registration, Attendance, Refunds, Credits

GENERAL: SFAR through its Education Committee strives to provide quality education courses for the professional development of the members. Education policy is based on the fact that providing quality education courses takes a tremendous amount of time and effort in advance planning, coordination, and monetary investment on the part of the SFAR. SFAR is approved to provide continuing education courses by the New Mexico Real Estate Commission. Course credit is subject to the rules and regulations of the New Mexico Real Estate Commission.

REGISTRATION: Reservations must be confirmed by a credit card (Visa, MC) or check to reserve your space. If not confirmed, your name will not appear on the sign in sheets and you will be charged the walk-in rate. Record of attendance will be verified by sign-in, sign out sheets.

ATTENDANCE: Students must be present in the classroom for 90% of the instruction to be issued a certificate of completion. Students who do not meet the time requirement, may attend, but no certificate will be issued. Students not present for 90% of instruction can make a written appeal to the Education Committee for consideration of an education course credit.

REFUNDS/PAYMENT CREDITS: May be given to fully registered students if the SFAR office is notified 3 working days prior to the start of class that the student can not attend. If the 3 working day deadline has passed request for credit must be made in writing addressed to the Education Committee and sent to Aggie Chavez, Education Liasion at the SFAR office. If credit is granted the student will have 90 days (calculated from the date of committee review) to attend a future class sponsored by SFAR or student will forfeit credit. No Refunds or Education Credits will be given for special/National Speaker classes. Student will forfeit payment.

The Education Committee may approve full or partial education course credit to a course registrant who has canceled with less than 3 working days notice based on an individual basis. Monetary refunds will not be given except in extreme cases.

FEES - INVESTMENTS

SFAR Realtor® Member: \$12.50 per credit hour, *early* registration fee

SFAR Realtor® Member: \$15.00 per credit hour, *regular* registration fee

SFAR Realtor® Member: \$17.50 per credit hour, walk-in registration fee

REALTOR® Non-Member: \$15.00 per credit hour, early registration fee

REALTOR® Non-Member: \$17.50 per credit hour, regular registration fee

REALTOR® Non-Member: \$20.00 per credit hour, walk-in registration fee

Example: 4 hour class

SFAR REALTOR® Member:

Early Registration Fee: \$50.00 Regular: \$60.00; Walk-ins: \$70.00

REALTOR® Non-Member:

Early Registration Fee: \$60.00; Regular: \$70.00; Walk-ins: \$80.00

Beginning July 1, 2003 through July 1, 2006, a 50% reduction in education fees for all SFAR MLS participants in good standing will be given for classes taken at SFAR within the three-year time frame.